

MUSCOGEE (CREEK) NATION
REQUEST FOR PROPOSALS
GENERAL CONTRACTOR SERVICES

The Muscogee (Creek) Nation is soliciting Requests for Proposals from qualified construction firms to provide General Construction Services through a stipulated lump sum contract for the Muscogee (Creek) Nation **Food Distribution Center**.

PROJECT DESCRIPTION

The **Food Distribution Center** is a facility housing **food distribution services, office space, and storage**. The structure is located in Okmulgee, Oklahoma at 3001 N. Wood Drive.

SCOPE OF SERVICE

The scope of work is inclusive of a base bid and two alternates **at the Food Distribution Center**. The base bid is to be inclusive of the 8'-0" x 96'-0" pad to be tied into the existing adjacent slab with ½" rebar. The pad is to be comprised of a five (5) inch slab with ½" rebar on eighteen (18) inch centers on top of a two (2) inch sand cushion over a four (4) ounce separator fabric. The concrete is to be 3500 PSI with five (5) percent air entrainment. A site plan showing the location and scope of work will be available from Tribal Construction. Alternate #1 consist of the demolition of an existing 18'-0" by 12'-6" office, patch and repair work as shown on the drawings. Alternate #2 consists of the recoating of the entire showroom floor. Tribal Construction Services will provide a set of documents for your use with the stipulated sum. It is the intent of the scope for the general contractor to include in his\her bid, all items identified in the construction documents and anything associated with the completion of the work. **A Pre-bid is set for 05.27.2016 at 2:00p at the site.** TERO certification is not required to perform work with the Muscogee Creek Nation but is preferred. TERO policies and procedures shall be followed by all parties performing work with the Nation. All questions regarding TERO may be directed to the TERO Office. The Muscogee (Creek) Nation requires the following three bonds: Bid, Performance, and Payment for all bids over \$50,000.00. The major tasks for the project include, but will not be limited to, the following:

By 5-22-2016	Request for Proposals published
By 6-06-2016	Request for Proposals Due
By 7-4-2016	Contract awarded to most responsive construction firm
By 7-18-2016	Construction Start
By 8-1-2016	Project complete

SELECTION & EVALUATION CRITERIA

Submissions may be evaluated by the selection committee based on the following criteria:

1. Firm Experience/Qualifications (0-20 points)
2. Staff Experience/Qualifications (0-15 points)
3. Responsiveness to Muscogee Nation's Needs (0-20 points)
4. Capability of Meeting Schedule (0-20 points)
5. Stipulated Sum (0-5 points)
6. Indian Preference (10 points)
7. Creek TERO Preference (10 points)

Submission of proposals indicates Respondent's acceptance of the evaluation techniques and recognition that subjective judgments must be made by the Owner during the evaluation process.

The Owner makes no guarantee that an award will be made as a result of this Proposal, and reserves the right to accept or reject any or all submittals, waive any informalities, irregularities, or minor technical inconsistencies, or delete any item/requirement from this proposal or contract when deemed to be in the Owner's best interest. Representations made within the qualifications submittals will be binding on responding firms.

INSTRUCTIONS FOR QUALIFICATIONS SUBMISSION

All firms must submit one (1) written and one (1) electronic copy in accordance with the Proposal. Electronic copies shall be submitted to mbillie@mcn-nsn.gov. Deadline for submission of bound written and electronic copies must be received by no later than **1:30 p.m. on June 6, 2016** and should be addressed to:

Muscogee (Creek) Nation
Attn: Lisa Lewis, Office of Management & Budgets
1008 East Eufaula – Okmulgee, OK 74447

Information packets may be obtained by calling the Office of Tribal Construction Services at 918.549.2465 between 8:00 a.m. and 5:00 p.m. (M-F). Questions concerning the project may be addressed to Thomas Harjo, Project Manager, 918.549.2469.